

## **COUNCIL MEETING MINUTES**

### **November 8, 2010**

0:00 **DATE** COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN,  
COUNTY OF MARION, STATE OF OREGON, NOVEMBER 8, 2010.

**CONVENED** The meeting convened at 7:00 p.m. with Mayor Figley presiding.

#### **ROLL CALL**

Mayor Figley	Present
Councilor Cox	Present
Councilor Lonergan	Present
Councilor McCallum	Present
Councilor Morris	Present
Councilor Pugh	Absent
Councilor Schmidt	Present

**Staff Present:** City Administrator Derickson, Assistant City Administrator Stevens, City Attorney Shields, Police Chief Russell, Public Works Director Brown, Economic & Community Development Director Hendryx, Police Captain Garrett, City Recorder Shearer.

0:01 **ANNOUNCEMENTS**  
City Hall will be closed Thursday, November 11, 2010 in observance of Veteran's Day.

0:01 **APPOINTMENTS**  
The Mayor announced the appointment of Christina Williamson & Sam Brentano to the 99E Corridor Citizen Advisory Committee. **Cox/Lonergan...** approve the appointments. The motion passed unanimously.

0:03 **COMMUNITY/GOVERNMENT REPORTS**  
A. Chamber of Commerce – Don Judson, Executive Director of the Woodburn Area Chamber of Commerce briefed Council on the annual Crystal Apple awards and upcoming chamber events.

0:06 **CONSENT AGENDA**  
A. approve the Woodburn City Council minutes of October 25, 2010,  
B. accept the Crime Statistics report for October 2010,  
C. recommend that the OLCC approve an off-premises sales liquor license for Woodburn Market.  
**McCallum/Lonergan...** adopt the Consent Agenda. The motion passed unanimously.

0:07 **PUBLIC HEARING – LEGISLATIVE AMENDMENT 2010-01, REVISION OF THE SIGN REGULATIONS**  
Mayor Figley declared the hearing open at 7:07 pm. Economic & Community Development Director Hendryx provided an overview of the amendment process and resulting changes and answered clarifying questions from Council.

## **COUNCIL MEETING MINUTES**

### **November 8, 2010**

1:01 Mayor Figley invited those in favor of the revisions to speak. Don Judson of the Woodburn Area Chamber of Commerce spoke in appreciation of the efforts of the focus group, staff, and the planning commission to complete this project. He spoke in favor of the revisions. Teri Sunderland of Woodburn Company Stores and a participant on the sign focus committee spoke regarding the efforts to simplify the code and make it useable for both businesses and the community. She clarified the Company Stores plan for the addition of an electronic sign to their existing sign. She also spoke about the importance of signage to freeway adjacent businesses. Bob Barman of the Chevron Station at 2990 Newberg Highway, feels that there was a tremendous amount of hard work that went into the consensus that lead to the proposed changes. He spoke about the use of LED signs for energy efficiency. He made a request to modify the regulations related to fuel station signs due to the increase in the number of fuel products dispensed. He is also in favor of uniform code enforcement. Merri Berlin 167 N. Settlemeyer, Woodburn had concerns about signs in residential areas. Melissa Hayden, Project Manager for Security Signs, was a sign industry representative for the sign focus group, and described the process used by the group to determine the recommended sign sizes.

Mayor Figley invited those opposed to the revisions to speak. No one wished to speak in opposition. Mayor Figley declared the public hearing closed at 8:30 pm.

Councilor Cox feels that the proposed revisions are a significant improvement upon the existing standards in spite of a few concerns and supports the proposed revisions. He would like staff to research the feasibility of establishing a sunset date for non-conforming signs that would require the signs to come into compliance with the code without incurring a financial obligation to the City. City Attorney Shields offered to provide an opinion on the issue by the next meeting. Councilor Cox also stated that he feels enforcement is a significant issue that may require additional City resources in the future. Councilor Lonergan appreciates the work of the staff and committee particularly in the area of electronic signs and signs adjacent to the freeway. He is in favor of the revisions. Councilor McCallum spoke of the work of the committee and is supportive of the revisions. He expressed some disappointment with the sidewalk sign standards for downtown. He also feels enforcement is a critical issue. Councilor Schmidt expressed concern with standards that could restrict the flying of the American flag. Councilor Morris also supports the revisions and also stated that enforcement should be uniform across all ordinance violations, not just signs.

Mayor Figley appreciates the work completed by the committee and appreciates the consensus building the proposed revisions represent. She also conveyed Councilor Pugh's support of the proposed revisions.

1:47 **PUBLIC HEARING – CONSIDERATION OF ADOPTION OF THE TRANSIT PLAN UPDATE**

Mayor Figley declared the hearing open at 8:45 pm. Transit Manager Warner provided

## **COUNCIL MEETING MINUTES**

### **November 8, 2010**

an overview of the Transit plan update process and answered questions of Council. Council also discussed the benefit of having a “business plan” for transit moving forward into the future. Mayor Figley invited members of the audience in favor of the Transit Plan update. Don Judson of the Woodburn Chamber of Commerce supports the Transit plan update and believes that additional promotional activities would be beneficial. He also feels it will be essential to deal with future growth and energy conservation planning efforts. Arlene Brown of 1999 Jansen Wy #29 discussed how transit and dial-a-ride in particular are critical for her and wishes that dial-a-ride had expanded hours. Mayor Figley invited members of the audience opposed to the Transit Plan update to speak; no one wished to speak in opposition. Mayor Figley declared the hearing closed at 9:15 pm.

Councilor Cox had concerns about the transit plan update but now is ready to vote in favor of it. He also is in favor of passing the update as a resolution instead of through a land use action. The Mayor discussed the issue of connectivity between various transit systems. She appreciates having the plan available as a roadmap to future service options.

2:29     **COUNCIL BILL NO. 2845 – A RESOLUTION ADOPTING THE TRANSIT PLAN UPDATE AFTER A PUBLIC HEARING OF THE CITY COUNCIL**

**McCallum** introduced Council Bill 2845. Recorder Shearer read the bill by title only since there were no objections from the Council. On roll call vote for final passage, the bill passed unanimously. Mayor Figley declared Council Bill No. 2845 duly passed.

2:30     **COUNCIL BILL NO. 2846 – A RESOLUTION AUTHORIZING THE BUDGET TRANSFER FROM THE GENERAL FUND CONTINGENCY TO THE GENERAL FUND NON-DEPARTMENTAL MATERIALS AND SERVICES FOR THE PURPOSE OF CONTRACTING PROFESSIONAL SERVICES**

**McCallum** introduced Council Bill 2846. Recorder Shearer read the bill by title only since there were no objections from the Council. On roll call vote for final passage, the bill passed unanimously. Mayor Figley declared Council Bill No. 2846 duly passed.

2:32     **PROFESSIONAL SERVICES CONTRACT AWARE TO DECA ARCHITECTURE INC FOR ARCHITECT/ENGINEER AND RELATED SERVICES**

**Cox/McCallum...** Council, acting as the Local Contract Review Board, award an indefinite delivery/indefinite quantity professional services contract for Architect/Engineer and related services to the firm Deca Architecture, Inc. Public Works Director Brown provided additional background regarding the need for and use of the proposed professional services. Mayor Figley requested an estimate of service cost; Director Brown indicated that it was not possible to provide a firm estimate due to the unknown nature of future projects. He clarified that Council would have an awareness of costs through the project cost approval process. The motion passed unanimously.

## COUNCIL MEETING MINUTES

### November 8, 2010

2:43 **UNION PACIFIC PETITION TO CLOSE THE MILL STREET CROSSING**  
**Lonergan/McCallum...** authorize the City Administrator to contest the proposed closure of the Mill Street railroad crossing. The motion passed unanimously.

2:44 **CITY ADMINISTRATOR'S REPORT**  
A. None.

2:44 **MAYOR AND COUNCIL REPORTS**

- Council exchanged congratulations on election results and thanked everyone in the public who voted in the election.
- Councilor McCallum commented on beautification efforts in Texas in comparison to similar efforts in Woodburn; he feels Woodburn compares favorably.

2:46 **EXECUTIVE SESSION:**  
Mayor Figley entertained a motion to adjourn into executive session under the authority of ORS 192.660(2)(i). **Lonergan/Morris...** adjourn to executive session under the statutory authority cited by the Mayor. The motion passed unanimously.

The Council adjourned to executive session at 9:45 pm and reconvened at 10:22 pm. Mayor Figley stated that no action was taken by the Council while in executive session.

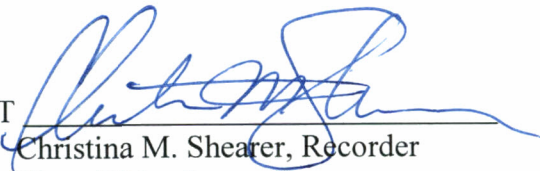
2:46 **Cox/Lonergan....** extend the City Administrator's contract for an additional 2 years beyond its current expiration under the same terms set forth in the contract. The motion passed unanimously.

2:48 **ADJOURNMENT**  
**McCallum/Morris...** meeting be adjourned. The motion passed unanimously. The meeting adjourned at 10:24 p.m.

APPROVED

  
KATHRYN FIGLEY, MAYOR

ATTEST

  
Christina M. Shearer, Recorder  
City of Woodburn, Oregon